Ref. No: GTU/Enrollment/2024/ *10296*   Date: *13*/12/2024

Circular
Subject: Enrollment Process - 2024 for
All Programmes except (lateral entry DtoD, CtoD & Pharmacy Programs)

Instructions for Institute:

Enrollment data are available on: **https://enroll.gtu.ac.in/**

- Institutes are hereby informed to complete the enrollment process as per Instruction Manual available on enrollment portal using the same credentials of institute's admin panel.
- For any query regarding enrollment, send email at: gtu_enrollment@gtu.edu.in from institute's official email Id only. You may also call on 079 - 23267556 during office hours.
- Enrolled students list will be available on the Portal which can be downloaded by institute and must be shared with students via email, SMS, published on notice board etc.
- Students are informed to contact their institute and should pay the required enrollment fees Rs. 150/- along with penalty at institute as per the schedule mentioned in Table-A.

Note: This is the final Chance for student to fill the enrolment. Any kind of query from institute and student will not be entertainment after this.

Table - A

Sr. No.	Description	Date(s)
1	Dates for students to pay enrollment fees Rs. 150/- along with Rs. 2000/- penalty at respective institute.	13-12-2024 to 15-12-2024
2	Dates for institute to check / verify admitted student list.	13-12-2024 to 15-12-2024
3	Dates for institute to pay enrollment fees online to GTU & Upload of payment receipt.	15-12-2024 to 16-12-2024

Instructions for Students:

- Students have to contact to their respective institute regarding any enrolment related query.
- Students are informed to login/register in GTU student portal and compulsory upload his/her passport size photograph and signature **after 24 hours of enrollment confirmation.**
- For any query regarding enrollment form, contact to parent institute only. Institute will consolidate all such queries and send the mail to gtu_enrollment@gtu.edu.in within given time limit as mentioned in Table-A.

<u>Copy To:</u>

Principal / Head of affiliated institutes for information and necessary action and to be displayed on institute notice board for circulating among students.

Registrar